

Division of Assessment Implementation DAC Monday Email for December 2, 2002

Data Cleanup

Data review changes have been finalized. There were 379 schools in 118 districts that had some data changed. Of these schools, 354 had changes resulting from a data review and 25 had changes because of allegations. Nineteen schools had performance judgment classification changes. This morning the revised Kentucky Performance Reports (KPRs) have been posted on the KDE website. Our office is also providing updated files for the School Report Card application. We will also update the CATS press release files on the web. DACs were notified by email last Wednesday of any schools in their districts that have changed classification. Schools who have new performance judgments as a result of the adjusted scores, will have 30 days from Dec. 2 to file an appeal. The appeal procedures are the same as those for the regular appeal process. To access the updated data, use the following link: http://kdewebdev.kde.state.ky.us/temp_secure_cats_reports/index.cfm

DAC Guide

The 2002-2003 DAC Implementation Guide is now available on the DAC page of the KDE website. This can be copied to a CD, downloaded to a computer, or printed out for your use. Please let us know if you have any trouble accessing this document.

Testing Window Changes

In October, districts notified us of their preliminary choices of testing window options. Now with the additional option of choosing different windows for elementary, middle, and high schools within a district, we would like to know if your district is seriously considering this new option. If so, please contact Kathy Moore in our office at 502-564-4394 or at kmoore@kde.state.ky.us. *There is no need to contact Kathy if you are not considering a change.* This information will help with planning of shipments and setting return dates on test materials.

Portfolio Extension Forms

Schools using modified or alternative block scheduling may follow a slightly different routine for portfolio development. Districts with alternative scheduling wishing to adjust the portfolio development schedule must submit the *Request for Extended Completion of 2002-2003 Portfolios* form, attached below. This form should be faxed to the following number by **Friday, December 13, 2002**: 502-564-3249, or sent to Rhonda Sims at the address listed on the form postmarked no later than December 13, 2002. The form can also be found in the 2002-2003 DAC Guide in an appendix. Schools requesting the adjusted schedule should consider the following:

- * For scores and policies to be consistent among all schools, the accountability roster for portfolios shall be developed on, the district's/school's accountability date (the first day of the district's/school's chosen two week testing window).
- *Portfolio activities should be viewed as instructionally integrated, not course-specific; therefore, a student not enrolled in English during the first semester should be developing entries for the writing portfolio in other classes.
- *Shipping deadlines cannot be altered for schools and all of the writing portfolio scoring must be completed in time to meet those deadlines.
- *This extension applies to Alternate Portfolios also.



Alternate Portfolio Work Sessions

The Winter Working Sessions for Alternate Portfolio have been scheduled. (In fact one of them is going on today.) The working sessions will not have a structured agenda or content but will instead offer time for teachers who are working with students in alternate assessment to organize data, work samples, notes, etc. for the portfolio. It will give some time to identify areas of need in classroom instruction and collection of work that will evidence effective practices reflected in the criteria for KY's Alternate Portfolio Assessment process. Staff from the alternate portfolio project will be on hand to answer questions and give individualized assistance.

Registration is necessary due to the possibility of inclement weather and last minute cancellations. You may want to consider giving your home and school telephone numbers. Additionally, if you only plan to attend in the afternoon let them know so they can anticipate attendance.

Teachers should bring their Teacher's Guide, lap top (if desired), any student work, PME sheets, schedules, peer/teacher notes, etc. that have been collected. They will be able to spend either the full day working or a few hours, whatever they feel is best suited to their individual needs. Sessions will begin at 9:00 and end at 3:00. Remember to let them know if you are coming after lunch. Since the working sessions are optional and voluntary, the Alternate Portfolio Project will not be reimbursing for subs. All costs will be incurred by schools/districts. The exceptions will be for regular education teachers (we will reimburse sub costs for them) who attend the working sessions with their collaborating special education teachers. If you have trouble registering or need special accommodations, please call or email Tina Buster (859-257-8456 or tbuster@uky.edu) or Matt

Renfroe (859-257-4357 or mrenf@uky.edu)

Western KY 1/10/03 9:00 - 3:00

Hardin County Extension Office
201 Peterson Dr.

Elizabethtown, KY kcotton@ca.uky.edu?subject=KAP%20Training
270-765-4121

Central KY 12/02/02 9:00 - 3:00

University of Kentucky
E.S. Goodbarn Weldon Suite
Contact: [Tina Buster <mailto:tbuster@uky.edu>](mailto:Tina.Buster@uky.edu)
859-257-2983

Eastern KY 1/22/03 9:00 - 3:00

Hazard Community College
KY Route 15 South
Hazard, KY 40701
Contact: Kelly Campbell
606-436-5721 Ext. 8061

